

# ANTHEM WEST METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
Tel: 303-987-0835 • 800-741-3254  
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<https://anthemwestmd.colorado.gov>

## NOTICE OF SPECIAL MEETING AND AGENDA

### Board of Directors:

Louis Lipp  
Scott Ward  
Robert Nielsen  
Alex Stelzer  
Steve Nelson  
Peggy Ripko

### Office:

President  
Treasurer  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary  
Secretary

### Term/Expiration:

2025/May 2025  
2027/May 2027  
2027/May 2027  
2027/May 2027  
2025/May 2025

DATE: Monday, November 18, 2024

TIME: 3:30 P.M.

PLACE: Parkside Community Center at Anthem Highlands  
3624 Parkside Center Drive  
Broomfield, CO 80023

\* Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.

### I. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
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### II. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.
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- B. Approve Agenda, confirm location of the meeting and posting of meeting notice.
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- C. Review and approve the Minutes of the May 20, 2024 Regular Meeting and the September 16, 2024 Work Session (enclosures).
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- D. Discuss business to be conducted in 2025 and location of meetings. Schedule regular meeting dates (suggested dates are May 19, 2025, September 15, 2025 and November 17, 2025 at 1:00 p.m. in person) and consider adoption of Resolution Establishing Regular Meeting Dates, Time and Location and Designating Location for Posting of 24-Hour Notices (enclosure).
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- E. Authorize renewal of District’s insurance and Special District Association (SDA) membership for 2025.
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- F. Discuss Website Accessibility matters and establish Website Accessibility Committee to make final determinations regarding engagement and/or termination of service providers, if necessary.
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III. FINANCIAL MATTERS

- A. Ratify the payment of claims through the periods ending (enclosures):

Fund	Period Ending May 31, 2024	Period Ending Jun. 30, 2024	Period Ending Jul. 31, 2024
General	\$ 2,148.06	\$ 9,389.04	\$ 5,438.58
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Payroll	\$ -0-	\$ 831.15	\$ -0-
<b>Total</b>	<b>\$ 2,148.06</b>	<b>\$ 10,220.19</b>	<b>\$ 5,438.58</b>

Fund	Period Ending Aug. 31, 2024	Period Ending Sept. 30, 2024	Period Ending Oct. 31, 2024
General	\$ 4,113.38	\$ 1,215.09	\$ 3,255.59
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ -0-	\$ -0-	\$ -0-
Payroll	\$ -0-	\$ -0-	\$ -0-
<b>Total</b>	<b>\$ 4,113.38</b>	<b>\$ 1,215.09</b>	<b>\$ 3,255.59</b>

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- B. Review and accept the unaudited Financial Statements through the period ending September 30, 2024, Schedule of Cash Position dated September 30, 2024 (enclosure).
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- C. Consider engagement of Colorado CPA Company PC for preparation of 2024 Audit (to be distributed).
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- D. Conduct Public Hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution to Amend the 2024 Budget.
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- E. Conduct Public Hearing on the proposed 2025 Budget and consider adoption of Resolution to Adopt the 2025 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures – preliminary AV, draft 2025 Budget and Resolutions).
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- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information form (“Certification”), and direct District Management to file the Certification with the Board of County Commissioners and other interested parties.
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- G. Consider appointment of the District Accountant to prepare the 2026 Budget and set the date for a Public Hearing to adopt the 2026 Budget for November 17, 2025 at 1:00 p.m. in person.
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IV. LEGAL MATTERS

- A. Discuss potential debt refunding opportunities and consider appointing a committee regarding same.
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- B. Discuss May 6, 2025 Regular Director Election and consider adoption of Resolution Calling May 6, 2025 Election for Directors, appointing Designated Election Official (“DEO”) and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election. Self-Nomination Forms are due by February 28, 2025 (enclosure). Discuss the need for ballot issues and/or questions.
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- C. Discuss requirements of Section 32-1-809, C.R.S., and direct staff regarding compliance for 2025 (District Transparency Notice).
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V. OTHER MATTERS

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VI. ADJOURNMENT: **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.